

SGXNet Announcement

SINGAPORE EXCHANGE LIMITED

(Incorporated in the Republic of Singapore)

(Company Registration No. 199904940D)

**TWENTY-THIRD ANNUAL GENERAL MEETING TO BE HELD
AT RAFFLES CITY CONVENTION CENTRE, LEVEL 4, FAIRMONT BALLROOM, 80 BRAS BASAH ROAD, SINGAPORE 189560
ON 6 OCTOBER 2022 AT 10.30 A.M.**

- 1 **Background.** Singapore Exchange Limited (the “Company” or “SGX”) refers to:
 - (a) the COVID-19 (Temporary Measures) Act 2020 which enables the Minister for Law by order to prescribe alternative arrangements for listed companies in Singapore to convene, hold or conduct general meetings;
 - (b) the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020 (the “Order”) which sets out the alternative arrangements in respect of, *inter alia*, general meetings of companies; and
 - (c) the joint statement by the Accounting and Corporate Regulatory Authority, Monetary Authority of Singapore and Singapore Exchange Regulation of 13 April 2020 (and subsequently updated on 27 April 2020, 22 June 2020, 1 October 2020 and 4 February 2022), read together with the FAQs on “The Holding of General Meetings” dated 23 May 2022 issued by Singapore Exchange Regulation, which provides guidance on the conduct of general meetings amid the evolving COVID-19 situation.

- 2 **Date, time and place of Annual General Meeting.** SGX is pleased to announce that pursuant to the Order, its Twenty-Third Annual General Meeting (“AGM”) will be held, in a wholly physical format, at Raffles City Convention Centre, Level 4, Fairmont Ballroom, 80 Bras Basah Road, Singapore 189560 on **Thursday, 6 October 2022 at 10.30 a.m.** (Singapore time). **There will be no option for shareholders to participate virtually.**

- 3 **Question & Answer session with Management.** SGX will also be holding a Question & Answer session with Management (“Q&A with Management”) before the AGM, for shareholders to pose questions that they may have on the SGX Group but which do not relate to the formal agenda items in the Notice of AGM. The Q&A with Management will be held at the same venue as the AGM and will commence at 9.00 a.m.. Registration for the Q&A with Management will commence at 8.00 a.m..

- 4 **COVID-19 safe management measures.** SGX will be implementing COVID-19 vaccination-differentiated safe management measures at the Q&A with Management and AGM (i.e., all attendees must be fully vaccinated, recovered from COVID-19 in the past 180 days, or medically ineligible for vaccination) and/or any other safe management measures as may be required or recommended under any regulations, directives, measures or guidelines that may be issued from time to time by any government or regulatory agency in light of the COVID-19 situation in Singapore. Shareholders should check the Company’s website at the URL <https://investorrelations.sgx.com/financial-information/annual-reports> and SGXNet at the URL <https://sgx.com/securities/company-announcements> for the latest updates.

- 5 **Notice of AGM and proxy form.** Printed copies of the Notice of AGM and proxy form will be sent by post to shareholders (other than those who have signed up for the electronic service provided by the Company to its shareholders to receive notices of meetings, annual reports and other shareholder communications electronically, for online proxy appointment and for the access and use of an SGX-designated website (collectively, “Electronic Service”) and where such service has been made available). These documents will also be published on our corporate website and SGXNet¹.

¹ The Notice of AGM and proxy form may be accessed at our corporate website at the URL <https://investorrelations.sgx.com/financial-information/annual-reports> and SGXNet at the URL <https://www.sgx.com/securities/company-announcements>.

SGXNet Announcement

6 **Arrangements for participation in the AGM.** Shareholders (including CPFIS and SRS investors) may participate in the AGM by:

- (a) attending the AGM in person;
- (b) submitting questions to the Chairman of the Meeting in advance of, or at, the AGM; and/or
- (c) voting at the AGM (i) themselves; or (ii) through their duly appointed proxy(ies)².

Details of the steps for registration, submission of questions and voting at the AGM by shareholders, including CPFIS and SRS investors, are set out in the [Appendix](#). In particular, CPFIS and SRS investors who hold SGX shares through CPF Agent Banks or SRS Operators and who wish to request their CPF Agent Banks or SRS Operators to appoint the Chairman of the Meeting as their proxy in respect of the SGX shares held by such CPF Agent Banks or SRS Operators on their behalf should approach their respective CPF Agent Banks or SRS Operators to submit their votes by **5.00 p.m. on 26 September 2022.**

7 **Persons who hold shares through relevant intermediaries.** Persons who hold SGX shares through relevant intermediaries (as defined in Section 181 of the Companies Act 1967), other than CPFIS and SRS investors, and who wish to participate in the AGM by:

- (a) attending the AGM in person;
- (b) submitting questions to the Chairman of the Meeting in advance of, or at, the AGM; and/or
- (c) voting at the AGM (i) themselves; or (ii) by appointing the Chairman of the Meeting as proxy to attend, speak and vote on their behalf at the AGM,

should contact the relevant intermediary through which they hold such shares as soon as possible in order for the necessary arrangements to be made for their participation in the AGM.

8 **Annual Report 2022 and Letter to Shareholders.** The Company's Annual Report 2022 and the Letter to Shareholders dated 12 September 2022 (in relation to the proposed renewal of the share purchase mandate) have been published and may be accessed at our corporate website as follows:

- (a) the Company's Annual Report 2022 may be accessed at the URL <https://investorrelations.sgx.com/financial-information/annual-reports>; and
- (b) the Letter to Shareholders dated 12 September 2022 may be accessed at the URL <https://investorrelations.sgx.com/financial-information/annual-reports>.

The above documents will also be made available on SGXNet at the URL <https://www.sgx.com/securities/company-announcements>.

A shareholder who has not signed up for the Electronic Service and who wishes to request for a printed copy of the Company's Annual Report 2022 and the Letter to Shareholders dated 12 September 2022 may do so by completing and returning the Request Form which is sent to him/her/it by post, by **21 September 2022.**

9 **Record date and payment date for final dividend.** Subject to the approval of shareholders for the final tax exempt dividend at the AGM, the Transfer Books and Register of Members of the Company will be closed from 5.00 p.m. on Friday, 14 October 2022 up to (and including) Monday, 17 October 2022 for the preparation of dividend warrants. Duly completed registrable transfers of ordinary shares of the Company received by the Company's Share Registrar, Boardroom Corporate & Advisory Services Pte. Ltd., at 1 Harbourfront Avenue, Keppel Bay Tower #14-07, Singapore 098632 up to 5.00 p.m. on Friday, 14 October 2022 will be registered to determine shareholders' entitlements to the proposed final dividend. Shareholders whose Securities Accounts with The Central Depository (Pte) Limited are credited with ordinary shares of the Company at 5.00 p.m. on Friday, 14 October 2022 will be entitled to the proposed final dividend. Payment of the final dividend, if approved by shareholders at the AGM, will be made on Friday, 21 October 2022.

² For the avoidance of doubt, CPFIS and SRS investors will not be able to appoint third party proxy(ies) (i.e., persons other than the Chairman of the Meeting) to attend, speak and/or vote at the AGM on their behalf.

SGXNet Announcement

- 10 **Key dates/deadlines.** In summary, the key dates/deadlines which shareholders should take note of are set out in the table below:

Key dates	Actions
21 September 2022 (Wednesday)	Deadline for shareholders who have not signed up for the Electronic Service and who wish to request for a printed copy of the Company's Annual Report 2022 and the Letter to Shareholders dated 12 September 2022 to complete and return the Request Form.
5.00 p.m. on 23 September 2022 (Friday)	Deadline for shareholders to submit questions in advance.
5.00 p.m. on 26 September 2022 (Monday)	Deadline for CPFIS and SRS investors who wish to appoint the Chairman of the Meeting as proxy to approach their respective CPF Agent Banks or SRS Operators to submit their votes.
Before trading hours on 30 September 2022 (Friday)	Publication by the Company of its responses to the substantial and relevant questions submitted by shareholders by the 23 September 2022 submission deadline on its corporate website at the URL https://investorrelations.sgx.com/financial-information/annual-reports and SGXNet at the URL https://sgx.com/securities/company-announcements .
10.30 a.m. on 3 October 2022 (Monday)	Deadline for shareholders to submit instruments appointing a proxy(ies).
Date and time of Q&A with Management – 9.00 a.m. to 10.00 a.m. on 6 October 2022 (Thursday) (Registration commences at 8.00 a.m.) Date and time of AGM – 10.30 a.m. on 6 October 2022 (Thursday)	Shareholders, including CPFIS and SRS investors, and (where applicable) duly appointed proxies may attend the Q&A with Management and the AGM in person at Raffles City Convention Centre, Level 4, Fairmont Ballroom, 80 Bras Basah Road, Singapore 189560. There will be no option to participate virtually. Please: <ul style="list-style-type: none"> ▪ bring along your NRIC/passport so as to enable the Company to verify your identity; and ▪ have available your TraceTogether app or HealthHub app so as to enable the Company to verify your COVID-19 vaccination status. Please arrive early to facilitate the registration process.
5.00 p.m. on 14 October 2022 (Friday)	Record date for determining entitlements to final dividend, subject to shareholders' approval at the AGM.
21 October 2022 (Friday)	Payment date for final dividend, subject to shareholders' approval at the AGM.

- 11 **Further information.** For more information, shareholders can refer to the FAQs on our corporate website at the URL <https://investorrelations.sgx.com/financial-information/annual-reports> or email us at sgxagm2022@sgx.com.
- 12 **Important reminder.** Shareholders are reminded to check our corporate website at the URL <https://investorrelations.sgx.com/financial-information/annual-reports> or SGXNet at the URL <https://www.sgx.com/securities/company-announcements> for the latest updates on the status of the AGM.

By Order of the Board

Ding Hui Yun (Ms)
Seah Kim Ming Glenn (Mr)
Company Secretaries
Singapore Exchange Limited
12 September 2022

SGXNet Announcement – Appendix

STEPS FOR REGISTRATION, SUBMISSION OF QUESTIONS AND VOTING AT THE AGM

Shareholders (including CPFIS and SRS investors) can attend the AGM in person, submit questions to the Chairman of the Meeting in advance of, or at, the AGM and/or vote at the AGM by themselves or through their duly appointed proxy(ies)³.

To do so, they will need to complete the following steps:

Steps	Details
<p>1 Register in person to attend the AGM</p>	<p>Shareholders, including CPFIS and SRS investors, and (where applicable) duly appointed proxies can attend the AGM in person.</p> <p>To do so, they will need to register in person at the registration counter(s) outside the AGM venue on the day of the event. Please:</p> <ul style="list-style-type: none"> ▪ bring along your NRIC/passport so as to enable the Company to verify your identity; and ▪ have available your TraceTogether app or HealthHub app so as to enable the Company to verify your COVID-19 vaccination status. <p>Shareholders who register for the Q&A with Management do not need to re-register for the AGM.</p> <p>Shareholders are requested to arrive early to facilitate the registration process. They are advised not to attend the Q&A with Management and the AGM if they are feeling unwell.</p>
<p>2 Submit questions in advance of, or at, the AGM</p>	<p>Shareholders, including CPFIS and SRS investors, can submit questions in advance of, or at, the AGM.</p> <p>Submission of substantial and relevant questions in advance of AGM. Shareholders, including CPFIS and SRS investors, can submit substantial and relevant questions related to the resolutions to be tabled for approval at the AGM to the Chairman of the Meeting, in advance of the AGM, in the following manner:</p> <p>(a) Via email to sgxagm2022@sgx.com.</p> <p>(b) By post to the Company's Share Registrar, Boardroom Corporate & Advisory Services Pte. Ltd., at 1 Harbourfront Avenue, Keppel Bay Tower #14-07, Singapore 098632.</p>

³ See footnote 2 above.

SGXNet Announcement – Appendix

Steps	Details
<p>2 Submit questions in advance of, or at, the AGM (continued)</p>	<p>When submitting your questions via email or by post, please also provide us with the following details:</p> <ul style="list-style-type: none"> ▪ your full name; ▪ your address; and ▪ the manner in which you hold shares in SGX (e.g., via CDP, CPFIS/SRS and/or scrip). <p>Deadline to submit questions in advance of AGM. All questions submitted in advance of the AGM via any of the above channels must be received by 5.00 p.m. on 23 September 2022 in order to give the Company sufficient time to process and address the substantial and relevant ones.</p> <p>Asking substantial and relevant questions at the AGM. Shareholders, including CPFIS and SRS investors, and (where applicable) duly appointed proxies can also ask the Chairman of the Meeting substantial and relevant questions related to the resolutions to be tabled for approval at the AGM, at the AGM itself.</p> <p>Addressing questions. We will address all substantial and relevant questions received from shareholders by the 23 September 2022 submission deadline by publishing our responses to such questions on our corporate website at the URL https://investorrelations.sgx.com/financial-information/annual-reports and SGXNet before trading hours on 30 September 2022. We will address any subsequent clarifications sought, or substantial and relevant follow-up questions (which are related to the resolutions to be tabled for approval at the AGM) received after the 23 September 2022 submission deadline which have not already been addressed prior to the AGM, as well as those substantial and relevant questions received at the AGM, at the AGM itself. Where substantially similar questions are received, we will consolidate such questions and consequently not all questions may be individually addressed.</p> <p>Minutes of AGM. We will publish the minutes of the AGM on our corporate website and SGXNet, and the minutes will include the responses to substantial and relevant questions from shareholders which are addressed during the AGM.</p>

SGXNet Announcement – Appendix

Steps	Details
<p>3 Vote, or submit instruments appointing a proxy(ies) to vote, at the AGM</p>	<p>Shareholders can vote at the AGM themselves or through their duly appointed proxy(ies)⁴. Shareholders who wish to appoint a proxy(ies) must submit an instrument appointing a proxy(ies).</p> <p>Submission of instruments appointing a proxy(ies). The instrument appointing a proxy(ies) must be submitted to the Company in the following manner:</p> <ul style="list-style-type: none"> (a) if submitted by post, be lodged at the office of the Company's Share Registrar, Boardroom Corporate & Advisory Services Pte. Ltd., at 1 Harbourfront Avenue, Keppel Bay Tower #14-07, Singapore 098632; (b) if submitted electronically via email, be submitted to the Company's Share Registrar at sgxagm2022@boardroomlimited.com; or (c) if submitted electronically via the SGX-designated website for online proxy appointments (for shareholders who have signed up for the Electronic Service and where such service has been made available), be submitted via the online proxy appointment process through the Electronic Service, <p>in each case, by 10.30 a.m. on 3 October 2022.</p> <p>A shareholder who has not signed up for the Electronic Service and who wishes to submit an instrument appointing a proxy(ies) can either use the printed copy of the proxy form which is sent to him/her/it by post or download a copy of the proxy form from our corporate website or SGXNet, and complete and sign the proxy form, before submitting it by post to the address provided above, or before scanning and sending it by email to the email address provided above.</p> <p>Deemed revocation of proxy appointment if shareholder attends the AGM in person. Completion and return of the instrument appointing a proxy(ies) by a shareholder will not prevent him/her from attending, speaking and voting at the AGM if he/she so wishes. The appointment of the proxy(ies) for the AGM will be deemed to be revoked if the shareholder attends the AGM in person and in such event, the Company reserves the right to refuse to admit any person or persons appointed under the relevant instrument appointing a proxy(ies) to the AGM.</p> <p>CPFIS and SRS investors. CPFIS and SRS investors who hold SGX shares through CPF Agent Banks or SRS Operators:</p> <ul style="list-style-type: none"> (a) may vote at the AGM if they are appointed as proxies by their respective CPF Agent Banks or SRS Operators, and should contact their respective CPF Agent Banks or SRS Operators if they have any queries regarding their appointment as proxies; or (b) may appoint the Chairman of the Meeting as proxy to vote on their behalf at the AGM, in which case they should approach their CPF Agent Banks or SRS Operators to submit their votes by 5.00 p.m. on 26 September 2022.

⁴ See footnote 2 above.